



Erasmus+

Project Final Report

*Zagraniczne praktyki uczniów ZSSiB w Głogowie drogą do sukcesu
zawodowego*

2023-1-PL01-KA122-VET-000131473

BETWEEN

The Sending Organization

**Zespół Szkół Samochodowych i Budowlanych im. Leonarda da Vinci w
Głogowie**

The Intermediary Organisation

Euromind Projects SL

AND

The Host Organization

Los Salesianos Trinidad

Training Programme Dates:

06-11-2023 - 17-11-2023

EUROMIND AS PROJECT PARTNER

1. Profile Description

euroMind is an international training consultancy and VET provider with headquarters in Seville and Úbeda in Andalusia (Spain).

euroMind as a training provider delivers vocational education trainings, general and job-related language courses, VET training-related workshops and study visits, workshops on culture, lifestyle and customs of EU countries as well as classes on skilful and effective job search in the EU.

It promotes and delivers trainings for teaching staff and secures work placements and exchange activities for VET students and graduates enabling at the same time young people and professionals to make the most out of opportunities of competencies & skills development offered by European educational programmes.

euroMind in partnership with Andalusian vocational colleges and companies delivers school based vocational trainings for students of different educational fields, such as: CNC, automation, electricity, renewable energy sources, plumbing, industrial and graphic design, 3D design, ICT, electronics, administration.

euroMind as a VET provider works in partnership with a wide array of private companies in almost all the sectors, such as tourism, business administration, medicine, fashion, hairdressing, health & beauty, physiotherapy, marketing, media, advertising, public relations, tourism, IT, social work, logistics, nursing, construction, geodesy, analytics etc.

2. euroMind experience and expertise

The euroMind possesses extensive experience and expertise in the field of European mobility projects preparation and management which allows it to assist Spanish vocational colleges and governmental institutions with the preparation of project applications, finding trustworthy and competent host partners in Europe for their project participants, teaching and HR staff.

Over last 3 year euroMind has participated as a receiving – host partner in over 60 mobility projects with the participation of a total of 1800 persons: students from technical and vocational schools, university students, graduates, unemployed and teaching and HR staff. These projects involved partners from Poland, Great Britain, Czech Republic, Slovakia, Germany, Portugal, Turkey, Croatia, Italy, Greece, Bulgaria, Lithuania, Latvia, etc. The full list of projects including numbers and titles is available on the euroMind website: www.euromind.es in the Gallery.

euroMind is also responsible for the participants' linguistic, socio-cultural and practical preparation and also, if necessary, for the project administration and management issues.

euroMind has been participating as a sending and host organization in more than 100 projects including Leonardo Partnership, Erasmus Placement and Leonardo Mobility – PLM, VETpro and IVT and Erasmus + projects.

euroMind monitors that all the required documentation is prepared and submitted on time at every stage of the project lifecycle and makes sure that all the partners carry out their responsibilities.

euroMind participates in seminars organised by ECVET team regarding the use of system of transfer of competences and skills in the vocational training. euroMind experts have extensive knowledge in the field, hence they are able to train their partners on how to make use of this system in their projects.

euroMind has an impressive network of partner companies from different economic sectors. More than 800 entities both private and public cooperate with euroMind in Ubeda, Seville and Malaga. This extensive activity is a perfect guarantee that all the students received by euroMind will be successfully placed.

PROJECT PARTICIPANTS' LIST

Participants' Name	Placement Sector
Michał Jakubowski	E-buggy technician
Piotr Mazur	E-buggy technician
Kacper Piątkowski	E-buggy technician
Maciej Pleń	E-buggy technician
Kacper Samorek	E-buggy technician
Bartosz Zimny	E-buggy technician
Kacper Kosikowski	E-buggy technician
Bartosz Kościański	E-buggy technician
Bartosz Kociałkowski	E-buggy technician
Michał Wolniczek	E-buggy technician
Jakub Gruber	E-buggy technician
Mateusz Gerałtowski	E-buggy technician
Wiktor Chudy	E-buggy technician
Mateusz Kacała	E-buggy technician

TRAINING PROGRAMME

Host Organization: Los Salesianos Trinidad

Tutor's name: Francisco Manuel García

1. Description of the host organization

Los Salesianos Trinidad is a school which belongs to the Salesian Congregation. It offers primary, secondary and vocational education for more than 1600 students. They offer the following specializations: Mechanical Manufacturing Programming, Electrotechnical Systems, Electronic Items Development, Automotive, Mechanics, Electric and Mechanic Installations, Consumer Electronics, etc. The school offers various extracurricular activities such as painting, theatre, football, basketball, laboratory, sports events etc. The school has taken part in many international programs and, therefore, they are used to receiving trainees from abroad. Additionally, the school mediates between companies and students in order to help them find a job for their graduate students. They keep updating the database of companies where their students may carry out their vocational training, and they supervise the students training in their work placements. Finally, there are also the possibility to get consultations, to ask for professional advice and evaluation of abilities and capabilities in order to take the right decision about their professional future.

2. Description of the training programme and objectives

The training program is divided into 3 stages in accordance with the length of the trainees stay in the host company

1st Stage

- Getting to know the company, tutor and the team
- Getting familiar with the company structure, premises, rules, health and safety procedures
- Getting familiar with the company affairs and projects
- Getting familiar with the extent of the company's business activity: local, regional, national or international
- Providing a brief overview of the tasks and projects the trainee will get involved in
- Getting familiar with the workstation
- Getting to know the programs and applications used by the company
- Getting to know the work system, timetables and work culture
- Starting to perform job-related tasks gradually

After the internship

- Completing training diaries regularly, in particular, taking notes of the tasks delivered and the progress made
- Taking part in Spanish language activities with the aim of breaking the language barrier and

improving communication as well as expanding the sector related vocabulary

- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of PowerPoint presentations, Facebook fan page, or a short movie depending on preferences)
- Cultural activities involving getting to know Spanish customs, culture, and language

2nd Stage

- The trainee will gradually be introduced to more demanding and more complex tasks that require more responsibility. The trainee will be developing their professional skills further as well as slowly taking up new tasks
- Performing job-related tasks assigned to the trainee depending on a daily workload, customers' needs, new projects and incoming tasks

After the internship

- Completing training diaries regularly taking notes of the tasks delivered and the progress made
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of PowerPoint presentations, Facebook fan page, or a short movie depending on preferences)

3rd Stage

- The trainee will be given more responsibilities and tasks depending on their development and performance review. During the last week of his or her work placement, the trainee should be able to carry out all the tasks assigned for him or her in the program.
- Performing job-related tasks assigned to the trainee depending on a daily workload, customers' needs, new projects and incoming tasks

After the internship

- Completing training diaries regularly, taking notes of the tasks delivered and the progress made
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of PowerPoint presentations, Facebook fan page, or a short movie depending on preferences)
- Roundup: sharing experiences, presentation of dissemination activities and handing out certificates

2. Main responsibilities & tasks carried out during the training

- Manufacturing and adjusting elements of the vehicle
- Fixing and adjusting the parts with welding and screws
- Carrying out perforation and soldering works
- Assembling of breaks and direction according to the sketch

- Quality control of the steering and brake system, correction if necessary
- Fabrication of the illumination parts, solar battery charger, solar panel and wiring system according to sketch
- Battery and wiring assembly and connection
- Checking the battery status, charging the battery if necessary
- Repainting of the surface, edges, chassis
- Testing the engine controller
- Analysis of the solar panel orientation

Michał Jakubowski

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Michal Jakubowski, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

During my time as an intern, I've had the chance to get hands-on with cutting-edge technology, troubleshooting, repairing, and maintaining electric buggies. It's been an incredible learning curve, and I've gained practical skills that are highly sought after in the automotive industry.

What's particularly exciting about this internship is that it's not just about fixing vehicles—it's about feeling part of a group, of a team work in which everybody has the same objective.



Piotr Mazur

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Piotr Mazur, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Kacper Piątkowski

1. Tutor's final evaluation

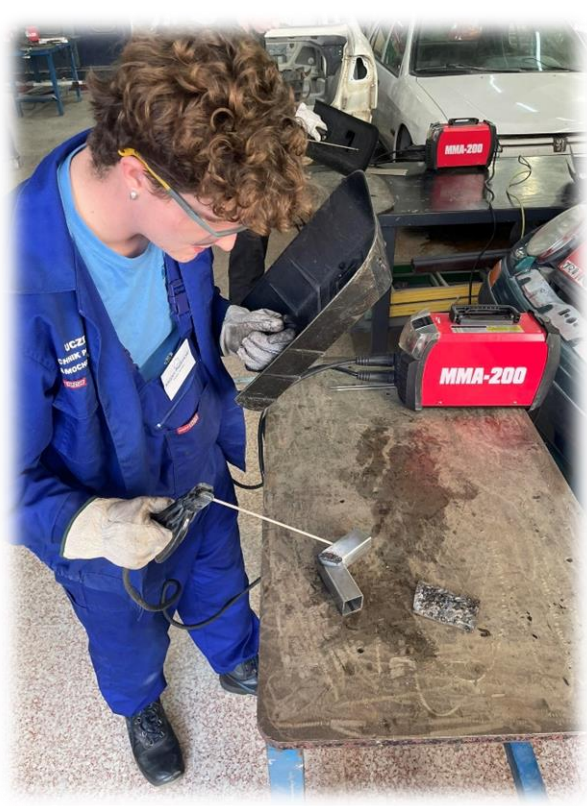
6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Kacper Piątkowski, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Maciej Pleń

1. Tutor's final evaluation

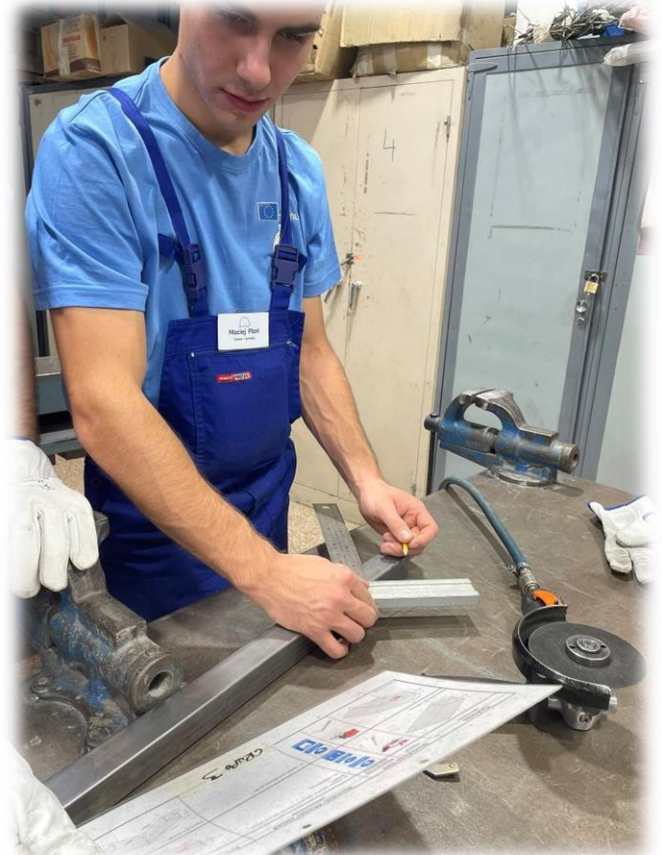
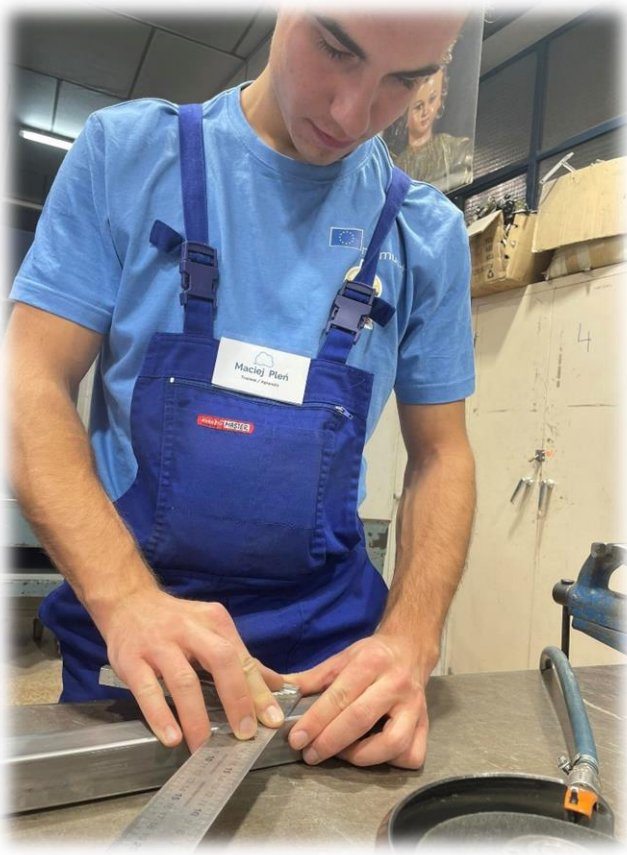
6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Maciej Pleń, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Kacper Samorek

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Kacper Samorek, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Bartosz Zimny

1. Tutor's final evaluation

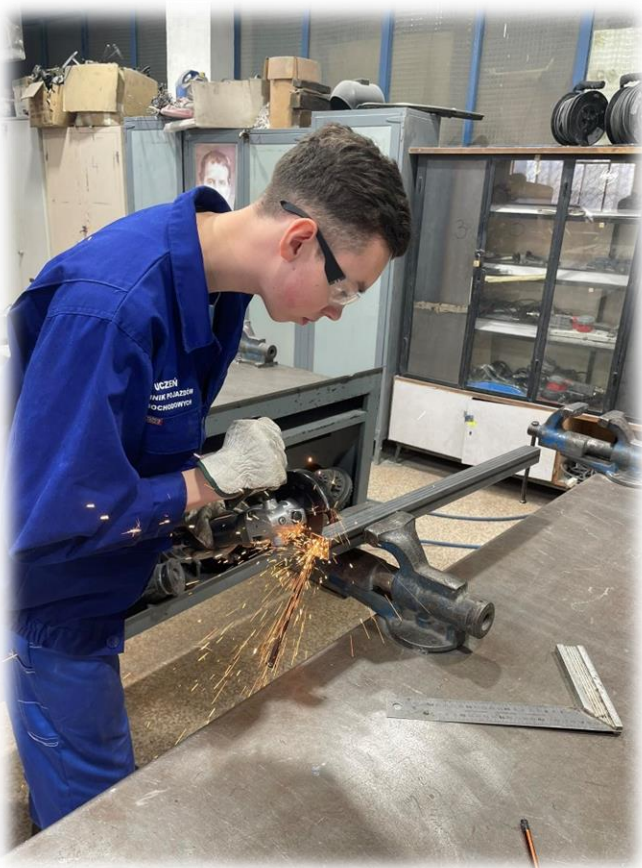
6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Bartosz Zimny, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Kacper Kosikowski

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

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Bartosz Kościański

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Bartosz Koscianski, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Bartosz Kociałkowski

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Bartosz Kociałkowski, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Michał Wolniczek

1. Tutor's final evaluation

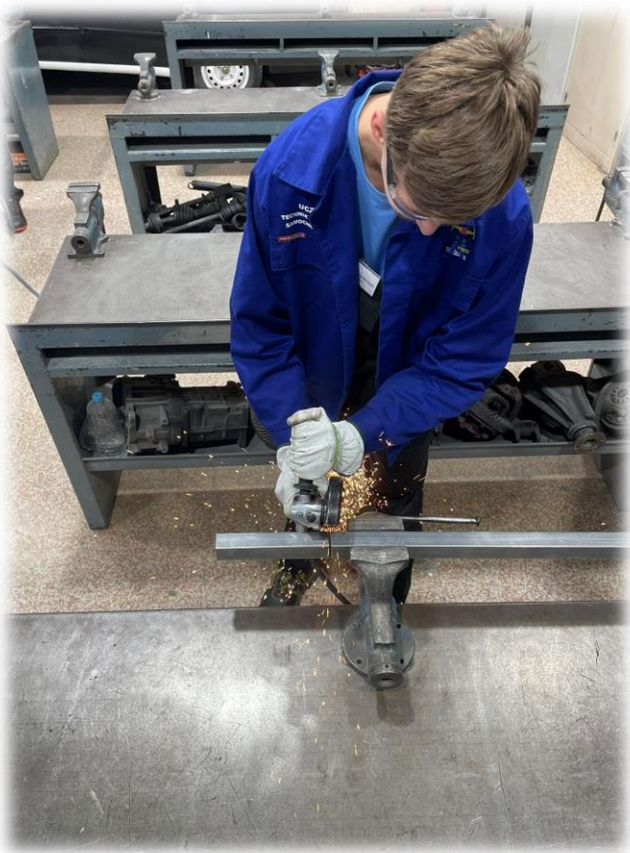
6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Michal Wolniczek, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Jakub Gruber

1. Tutor's final evaluation

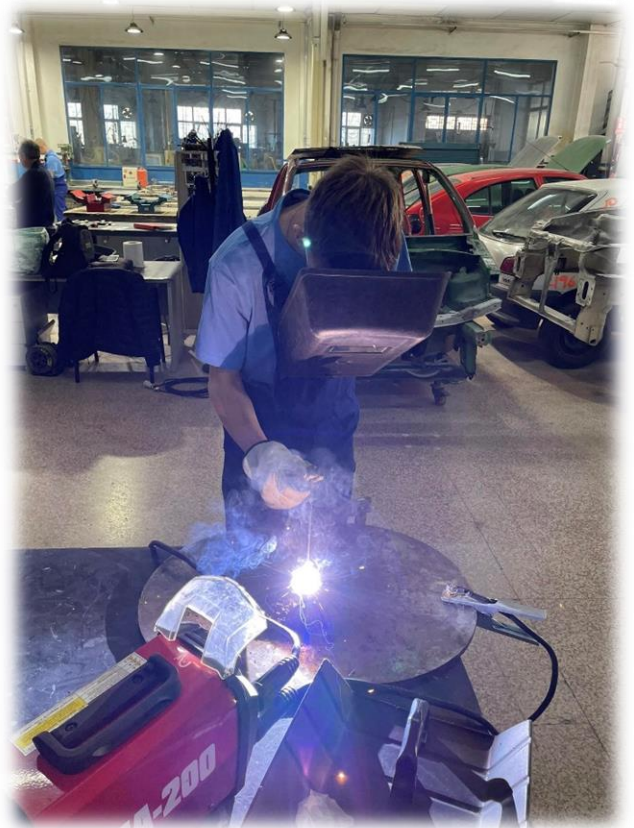
6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Jakub Gruber, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Mateusz Gerałowski

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Mateusz Gerałowski, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Wiktor Chudy

1. Tutor's final evaluation

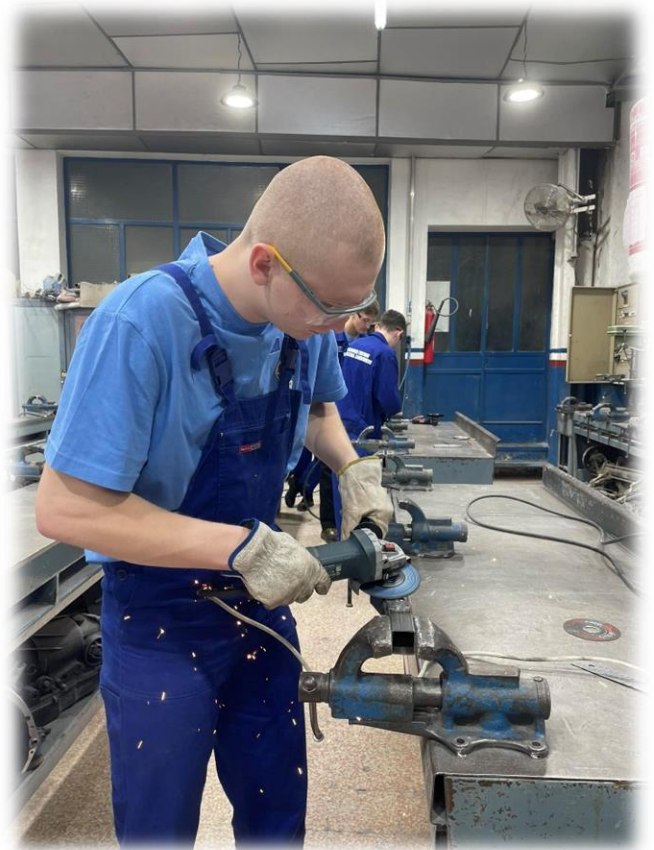
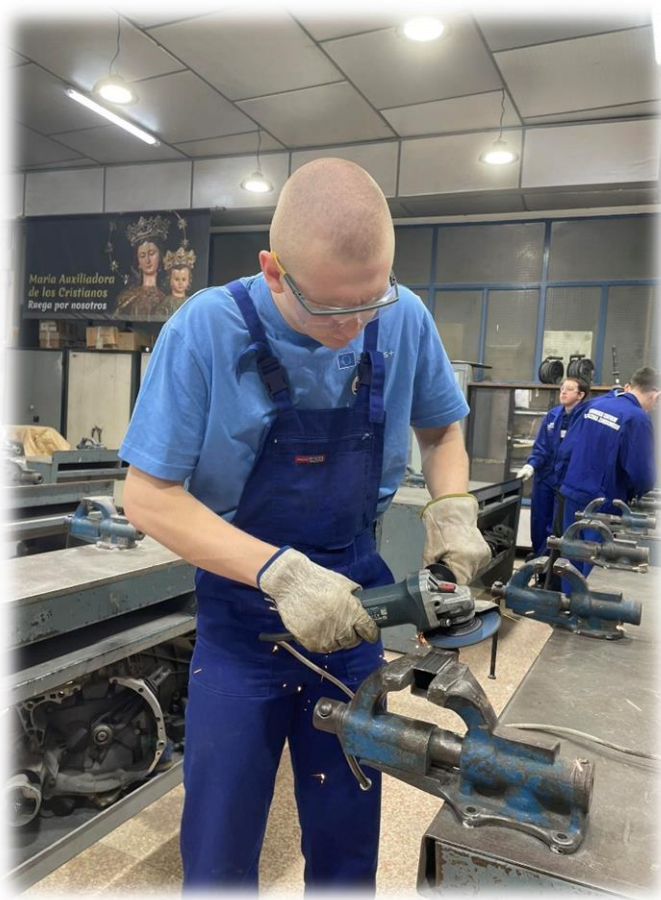
6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Wiktor Chudy, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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Mateusz Kacała

1. Tutor's final evaluation

6 (Excellent)

2. Participant's opinion about his/her personal & professional development

My name is Mateusz Kacała, I am from Poland, and I came to Spain to learn everything about the technician field. My internship as an e-buggy technician has been an incredibly enriching experience. Working with vehicles has not only been fascinating but also deeply rewarding. It's been an opportunity

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PROJECT MANAGEMENT

1. Mobility Project Preparation & Induction

Before the arrival of your trainees in Spain, euroMind provided them with the pre-arrival guide, including useful information, local transport & social life, emergency numbers.

euroMind has also arranged Skype meeting with the participants in order to get to know them and to interview them.

After the Skype interview, euroMind created a Facebook group to which all the selected participants were invited, together with their Teachers. This way euroMind Coordinator had constant contact with the target group already before their arrival in Spain.

euroMind took responsibility for preparing Learning Agreements individually for each participant and made sure that all the parties involved signed all the necessary documents.

On the first day after the arrival, euroMind organized the welcome session during which the participants got to know the euroMind team, were reminded about the programme agenda, accommodation rules and dissemination strategy options.

Later on, the participants were taken for a walk around the neighborhood to get to know the area and find out where banks, mail box, workplace, supermarkets, bus station are.

2. Monitoring & Mentoring

In order to make sure that the objectives of the Learning Agreement were going to be achieved and that the participants would be fully integrated in the companies' work culture, the monitoring was delivered by all of the parties involved in the project.

euroMind assigned a Mentor for the group of participant who was responsible for the introduction of the participants to the host organisation. During the training the Mentor delivered monitoring visits to the host organisation in order to revise the tasks of the trainees, their progress as well learn from the first hand the level of satisfaction of both the participants and the training centre Tutor.

The Mentor in cooperation with the Tutor carried out the evaluations of the trainees in the middle and at the end of the training.

After obtaining the results of the half-way through evaluation, the Mentor met the participants to give them the results of this evaluation. The least favourable results were discussed with the

participants in private so that both the Mentor and the trainees had the comfort of sharing the information and exchanging the opinions and finding solutions to some problematic issues.

The Tutor from the host organisation was responsible for helping, informing and guiding and supervising the work done by the participants. The tutor had regular meetings with the participants in order to assess their progress during the training.

euroMind at the end of the programme during the goodbye session handed out evaluation sheets to the participants so that they could assess their stay in Spain, training programme, as well as the work of the euroMind.

euroMind was also available to the participants 24/7 in case of emergency.

3. Communication

EuroMind takes good care of successful communication between host organizations and trainees. Each evaluation of work is aimed at improving the quality of cooperation. Each party is thoroughly checked and assessed and the necessary improvements are introduced. Moreover, euroMind mediates in this tutor-trainee collaboration by translating and solving language-connected complicated matters.

4. Dissemination strategy

euroMind took active part in the process of preparing and dissemination results of the project together with the sending organisation and participants.

While the trainees were in Spain, euroMind involved them in a number of activities the aim of which was to make students monitor and collect all the information related to the progress of their work placements and stay in Spain. The materials produced by the participant would be then used as tools for disseminating results by the school in their country and by the partner in Spain.

The participants could work in groups or individually. On the first day they needed to decide on the form or forms of recording their professional experiences.

As a rule the whole group needed to create a Facebook fun page as it is an effective and quick means of accessing large numbers of people. What is more, it is a form that appeals to young people as they can share their experiences instantly and receive instant feedback, too. The fan page is always linked to the euroMind's Facebook fan page. The sending organisation was also asked to do the same thing.

This way the material produced by the trainees reached bigger audiences and was more effectively disseminated.

euroMind also disseminates the project at a local level. It organises language and cultural exchanges between the international trainees and students from local vocational colleges. During those meetings both Spanish and International students are involved in a number of activities the aim of which is to get to know each other, share experiences related to work experiences and in general their stay in Spain. The students also exchange information about their countries and cultures.

5. Certification

To validate the acquired skills, the trainees, at the end of their stay, received complete proof of their participation in the project by means of several methods of recognition:

- Training Certificate
- Europass Mobility Certificate

SUMMARY OF THE PROJECT

euroMind team did their best in order to deliver the best professional and cultural experience to the trainees of the project being always ready to help, give advice and solve any problems or doubts.

The trainees were fully satisfied with their training. They gained much needed professional experience abroad which is highly appreciated and sometimes even specifically asked by today's employers.

We have no doubt that our trainees will use their new knowledge and experience at their current work in their home country or increase their chances at the labour market and dazzle their future potential employers.

Moreover, the trainees learnt the basics of the Spanish language were able to work in a multi-cultural environment and proved themselves with the ability to work individually as well as in a team.

euroMind team was extremely satisfied with the trainees' involvement in the project and personal interest in whatever they participated in.

This project was very successful and we hope to realize other successful projects with Zespół Szkół Samochodowych i Budowlanych im. Leonarda da Vinci w Głogowie in the future.

SEVILLA, 17-11-2023



Carlos Hoyo de la Torre
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